

**Fairfield Architectural Review Application**

Lot # \_\_\_\_\_ Owner \_\_\_\_\_

Address \_\_\_\_\_

Home phone # \_\_\_\_\_ Business phone # \_\_\_\_\_

E-mail \_\_\_\_\_

This request is for \_\_\_\_\_

All submissions must include the following information:

- Two complete sets of plans and specifications showing:
  - kind, shape, size, height and exterior color scheme
  - location of all improvements
  - utility installations
  - kind, nature and quality of materials
  - finished grade, topography and elevation
  - site landscaping

1. Please read the subdivision restrictions (Article VII and VIII) prior to submitting any requests. This can save a lot of time and expense.
2. Failure to submit all the requested information will result in your application being returned to you for completion.
3. The Committee/Board maintains the right to request additional information that they deem necessary before approval will be granted.
4. Under no circumstances does Committee/Board approval indicate full authorization. Homeowner should get the necessary governmental (city and/or county) authorization for all planned work.
5. If any property improvement/change is made that has not been approved the Committee/Board has the right to ask the owner to remove the improvement and/or change from the property.

I understand that the Committee/Board will act upon this request at their first scheduled meeting upon receipt of my completed application. I will be contacted as quickly as possible with their decision. I agree not to begin property improvement/changes until the Committee/Board notifies me of their approval. This approval is valid for 120 days. If work has not started a new request must be submitted.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Proposed const. start date

\_\_\_\_\_  
Proposed const. completion date

**FOR OFFICE USE ONLY**

Received on \_\_\_\_\_ All necessary information received? YES NO

Returned to homeowner on \_\_\_\_\_

Returned for \_\_\_\_\_

This request is:  Approved  Denied

Comments \_\_\_\_\_

\_\_\_\_\_  
Board Member Date

\_\_\_\_\_  
Board Member Date